

THE CORPORATION OF THE TOWNSHIP OF CRAMAHE

MINOR VARIANCE APPLICATION PROCESS

Starting Point:

- complete application and submit along with sketch and applicable fees*
- review by Secretary with applicant
- Notice of Public Hearing mailed out to landowners within 60 metres of the subject property (reduced to 30 metres if application refers to a single family, semi-detached or duplex dwelling)

Within 30 days after receiving the application and at least 10 days after the Notice of Public Hearing sent:

- public hearing held by the Land Division Committee/Committee of Adjustment, second Tuesday of the month
- decision made or deferred

Within 10 days after decision has been made:

- Notice of Decision sent to applicant and persons having made a written request to be notified of the decision

Within 20 days after the decision has been made:

- if no appeal received - decision final
- if appeal received - sent to OMB

*Applicable Fees

- | | |
|---|----------|
| • Township Fee | \$560.00 |
| • PRMPA Fee | \$100.00 |
| • LTC Fee (if within area on screening map) | \$180.00 |

Updated: January 2009

